



Cane River Waterway Commission
Minutes
December 07, 2021

There was a public meeting of the Cane River Waterway Commission on December 07, 2021 at 6:00 pm located at 244 Cedar Bend, Natchez, Louisiana.

The meeting was called to order, and roll was called, the following members being present: Mr. Rhodes, Mr. Wiggins, and Mrs. Banks.

Also present was the administrator, Betty Fuller and attorney Chris Guillet.

Present as guests of the Commission were Margaret Vienne, Michael Vienne, Michael Banks, Charlotte Rhodes, Lisa Wiggins, and Lisa Guillet.

The minutes of the November 09, 2021 meeting of the Commission were presented. After discussion, the Chairman opened the floor to public comments, and after discussion, the Chairman closed the floor to discussion. Upon motion by Mr. Wiggins, seconded by Mrs. Banks, and unanimous vote, by Mr. Wiggins, Mrs. Banks, and Mr. Rhodes the Commission approved the minutes of the November 09, 2021 meeting, as written.

Mrs. Fuller advised the Commission that they need to amend the General and Capital account budget beginning fund balance(s) now that the 2020/2021 audit is complete. After discussion, the Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Wiggins, seconded by Mrs. Banks and unanimous vote by Mrs. Banks, Mr. Wiggins, and Mr. Rhodes the Commission authorized the amendment letter and to amend the Commissions beginning fund balance for the General and Capital Fund Accounts, further authorizing Mrs. Fuller to advertise and set a public hearing for the January 18, 2021 meeting.

Mrs. Fuller presented a Bid Tabulation provided by the Parish Government for the resurfacing of Bermuda Road. After discussion, the Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Wiggins, seconded by Mrs. Banks and unanimous vote by Mrs. Banks, Mr. Wiggins, and Mr. Rhodes the Commission authorized an amendment to the current CEA further authorizing the Chairman to sign any and all documents associated therewith, and to amend the 2021/2022 General account budget to adjust line items under Public Safety to allocate an increase of 654,441 for a total of 2.5 million dollars for the Bermuda Road project.

Mrs. Fuller presented the bids provided by Shuler Consulting Company for the Williamson (Shell Beach) parking lot improvement project. After discussion, the Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mrs. Banks, seconded by Mr. Wiggins and unanimous vote by Mr. Wiggins, Mrs. Banks, and Mr. Rhodes the Commission awarded the contract to the lowest bidder, Regional Construction, LLC, with a base bid of \$483,480.75, and further authorized the Chairman and Administrator to sign any and all contract documents associated therewith.

Chairman updated the Commission on the Fish Hatchery Road project advising it was completed pending final review process by the Parish Government.

Mrs. Fuller advised the Commission that the annual Christmas Boat Parade held downtown would occur on December 11, 2021. After discussion, the Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mrs. Banks, seconded by Mr. Wiggins and unanimous vote by Mrs. Banks, Mr. Wiggins, and Mr. Rhodes the Commission authorized closing the lake in the downtown area early for safety during the Christmas Boat Parade with fireworks to follow the parade.

Mrs. Fuller presented gas, mileage, and activity logs for the period from October 18 – December 6, 2021, for the review of the Commission. After discussion, the Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mrs. Banks, seconded by Mr. Wiggins and unanimous vote by Mrs. Banks, Mr. Wiggins, and Mr. Rhodes the Commission authorized the gas, mileage, and activity logs for October 18 – December 6, 2021.

Mrs. Fuller provided the treasurer's report for the month of October for Commission review. After discussion, the Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Wiggins, seconded by Mrs. Banks, and unanimous vote by Mr. Wiggins, Mrs. Banks, and Mr. Rhodes the Commission approved the financial report and payment of bills.

Mrs. Fuller advised the Commission that mail remains an issue. Checks are written and sent in adequate time; however, they are not arriving in a timely manner to prevent late fees and interest charges. Ms. Fuller requested authority to use the Commission's checking account as a direct payment (EFT) for payment of bills in lieu of written checks. After discussion, the Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Wiggins, seconded by Mrs. Banks and unanimous vote by Mrs. Banks, Mr. Wiggins, and Mr. Rhodes the Commission authorized the usage of the Commission's checking account as direct payment (EFT) in lieu of written checks.

Mrs. Fuller advised the Commission that receipts must include charges for credit card usage and that she has verbally requested a receipt from the merchant to show that charge. They indicated that a receipt would be submitted; however, to date no receipt has been received. After discussion, the Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mrs. Banks, seconded by Mr. Wiggins and unanimous vote by Mrs. Banks, Mr. Wiggins, and Mr. Rhodes the Commission will allow more time for the merchant to submit a receipt that includes charges for credit card usage;

however, if no receipt is submitted, than the Commission can not do any further business with them.

Upon motion by Mrs. Banks, seconded by Mr. Wiggins, and unanimous vote by Mr. Wiggins, Mrs. Banks, and Mr. Rhodes the Commission went in executive session at 6:12 pm to discuss project litigation. At 6:17 pm the Commission exited executive session and went back into regular session.

Mrs. Fuller advised the Commission that the State of Louisiana authorized electronic filing system for the Commission as per law. Beginning January, Mrs. Fuller will move the Commission to the new system. She expects this process to take approximately 3 months.

There being no further business to come before the Board, upon motion by Mr. Wiggins, seconded by Mrs. Banks, and unanimous vote by, Mr. Wiggins, Mrs. Banks, Mr. Rhodes, the meeting was adjourned.

RESPECTFULLY SUBMITTED: Betty Fuller Date Approved: January 18, 2021